

CONFIDENTIALITY OR PRIVACY POLICY



PRERAK

Saksham Centre, Gariyaband Road,
At/Post - Rajim, District - Gariyaband,
Chhattisgarh State, India-493885.

Cell : +91-94242-18653

E-mail: prerak.gbd@gmail.com

Website: www.prerak.org.in



PRESIDENT

PRERAK SAMITI

ABOUT PRERAK

PRERAK was started in 1988 for promoting the social, economical, political, educational and cultural life of the under privileged and marginalized sections of the society. It was founded by a few intellectual and experienced community volunteers to empower these communities and provide them with the required skills and capacity to fight against any social injustice. At PRERAK, we focus on preparing innovative strategies to create awareness in communities about their fundamental rights and duties and help them utilize their rights to live with dignity.

PRERAK, the social development organisation was registered under Madhya Pradesh society registration act 1873, Foreign Contribution Regulatory Act under the ministry of Home Affairs, Government of India, PWD act under the Department of Panchayat and Social Welfare and also 12A Income Tax Act under Government of India, ministry of finance.

ABOUT THE CONFIDENTIALITY OR PRIVACY POLICY:

PRERAK takes your privacy seriously and treats all financial information about any transaction you have with the Foundation as highly confidential. In addition, PRERAK does not share e-mail addresses or phone numbers of any of our donors or constituents. The Foundation deeply values all contributions to sustain our mission. To protect the privacy of our donors and their special relationship with PRERAK, we maintain the following policies:

- We may request personal information online, such as name, address, phone number, email address, and credit card number ONLY for the purposes of accepting donations to PRERAK.
- We will not release or use this information for any other purpose unless we have your consent.
- We do not trade or sell your personal information with other organisations.



A handwritten signature in black ink, appearing to be "K. N. N.", written over a horizontal line. Below the signature, the word "PRESIDENT" is printed in blue capital letters, with "PRERAK" printed below it in a smaller font.

- We offer donors the option to be recognised anonymously.
- Donors may request, at any time, to not receive our solicitations.
- Donors may request to not receive certain mailings, such as our newsletter.
- We do not track, collect or distribute personal information entered by those who visit our website.
- Personal information stored in PRERAK database is protected with a secured login with authentication, assignment of a unique ID to each person with computer access, regular pass code changes, and user IDs are deactivated or terminated as needed.

To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organisations and causes they are asked to support, we assure the following:

- To be informed of PRERAK mission, of the way PRERAK intends to use donated resources, and of its capacity to use donations effectively for their intended purposes
- To be informed of the identity of those serving on PRERAK governing board, and to expect the board to exercise prudent judgment in its responsibilities
- To have access to PRERAK's most recent financial statements
- To receive appropriate acknowledgment and recognition
- To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law
- To expect that all relationships with individuals representing PRERAK to the donor will be professional
- To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors




 PRESIDENT
 PRERAK SAMITI

- To have the opportunity for their names to be deleted from mailing lists that PRERAK may intend to share
- To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers

What information we collect:

We use personal information collected from donors for the purposes of processing payments and communicating with donors about PRERAK as well as conducting the fundraising and other operations of PRERAK. This information may include name, amount donated, address, telephone number, donor comments, e-mail address, and any other personal information provided to us ("Donor Data"). For donations through cheque, Donor Data also includes the data visible on the cheque.

Information from Payment Processors and Other Service Providers:

Payment processors allow donors to give electronically using a payment services account, a credit card, or other payment method. These processors collect certain information from donors, and you should consult their privacy policies to determine their practices.

To provide donors the best possible experience, we work with service providers and may share Donor Data and other information with, or have it transmitted through, them. Such service providers include, for example, collocation facilities and bandwidth providers as well as organisations that help non-profit organizations with fundraising.

How we use that information:

Donor Data may be used for these kinds of purposes:

- Distributing receipts and thanking donors for donations
- Informing donors about upcoming fundraising and other activities of PRERAK
- Internal analysis, such as research and analytics
- Record keeping




PRESIDENT
PRERAK SAMITI

- Reporting to applicable government agencies as required by law
- Surveys, metrics, and other analytical purposes
- Other purposes related to the fundraising operations,

Anonymous donor information may be used for promotional and fundraising activities. Comments that are provided by donors may be publicly published and may be used in promotional materials. We may use available information to supplement the Donor Data to improve the information we use to drive our fundraising efforts. We may allow donors the option to have their name publicly associated with their donation unless otherwise requested as part of the online donation process.

We use data gathered for payment processors and other service providers only for the purposes described in this policy.

Contact us:

If you have questions about this Donor Privacy Policy or requests about the status and correctness of your donor data, please contact us at prerak.gbd@gmail.com

Security:

We are committed to protecting donor's personal information from unauthorised access, alteration, disclosure, or destruction. Among other things, we undertake a range of security practices, including measures to help secure web access to sensitive data and undertake efforts to address security vulnerabilities for various tools and databases.

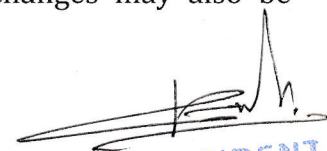
Other Disclosures:

We may disclose information when required by law; when needed to protect our rights, privacy, safety, property, donors, or users; and when necessary to enforce our terms of service.

Updates:

We reserve the right to this Donor Privacy Policy according to our needs from time to time. Any and all changes will be reflected on this page. Substantive changes may also be




PRESIDENT
PRERAK SAMITI

announced through the standard mechanisms by which we communicate with our users and community. You should periodically check this page for any changes to the current policy.

Data Retention:

We seek to retain donor-related information only as needed to fulfil the purposes described in this policy unless a longer retention period is required by law or regulations. For example, tax laws in the India may require us to keep contact information and contribution level of donors on file.

Rights

You have certain rights with respect to the information we collect about you. Upon request, we will tell you what information we hold about you and correct any incorrect information. We will also make reasonable efforts to delete your information if you ask us to do so, unless we are otherwise required to keep it.



Approved by Governing Body

**PRESIDENT
PRERAK SAMITI**